

New Durham Parks and Recreation Commission

Draft Minutes

May 29, 2014

7:00PM at the New Durham Library

Meeting called to order: 7:10.

Present: Jen Nyman, Sherri Brulotte, Dot Veisel, Kristyn Bernier arrived at 7:30 because of coaching obligations, Pattie Luckern arrived at 8:55 because of class obligations.

Others present: Doug Perkins, Kellie Chase.

Public Input: None.

Rec Director's Report:

Kellie distributed the New Durham Parks and Recreation Calendar of Events and the map for the Town-wide Yard Sale. She reports there are 30 sale locations on the map this year and the event has been widely advertized. Feedback on content and variety offered in Calendar was positive.

Bob Hamilton is ready to begin work on the Walking Path and the ball field.

The Highway department and Bob Santoro dug up water pipes at the ball field and found that all piping is made from PVC material. They contacted DES, took pictures of the exposed pipes and redressed the site. Kellie will submit a final report to DES who will send a confirmation that the system is in compliance. Santoro Plumbing is forwarding bill.

The bleachers have been removed from the school to allow the gym floor to be replaced. Bleachers are stowed at the ball field.

All port-a-potties are in place with the exception of the town beach which will be in place by 6/1.

Dot will check into the possibility of sponsoring a Meat Raffle as a fund raiser with the New Durham Food Pantry.

An Event Permit for the Annual New Durham Day Celebration has been filled out and submitted to the BOS for approval. It will then be forwarded to ND Police Dept for approval.

Kristyn Bernier arrived and assumed her role as Chair.

PO's for the April Recreation Field Trip and the purchase of candy for Easter Egg Hunt were signed. The authorization request from the New Durham Financial Officer to transfer funds from the Revolving Fund to the Town General Fund was signed. PO's to pay fees owed to the Cal Ripken Baseball Program were signed.

Diprizio's Dealership is looking for a suitable van for PRC to consider for purchase. Dave Valladeres will inspect/approve any vehicle considered for purchase.

Annual New Durham Day Celebration update:

- Road Race will be advertized through "Cool Runnings."
- Theme of "Heart and Soul, a Return to the 50's" to focus on unity in the community was selected.
- Event possibilities discussed include a live band, fireworks, petting zoo, games and laser tag. Kellie will investigate the availability of Bands in the area. Featuring a known band increases the attendance and would improve revenue possibilities for this event.
- Kellie will consult with the NDFD as to possibility of FD providing ham and bean dinners packed to go which could be sold at the ball field. The Sportos Lunch Wagon will also be invited.
- Kellie will secure/borrow a large tent to provide shade, and seating for adults and seniors during the day. Tables will be set up where families can eat lunch/dinner. Bob Kropel will be invited to provide background music/sing along of 50's and 60'music.
- Awards with be announced/presented to recognize individuals/organizations/businesses etc. who have fostered a sense of unity and pride in the community.
- The possibility of an Antique Auto Show in the Foxy parking lot was discussed. Kellie will ask Clayton Randall about providing interested spectators with shuttle service from the parking lot and back to field using his tractor and a flatbed.
- Kellie was authorized to spend \$6,500 on band, fireworks, petting zoo, laser tag, decorations and t-shirts for Road Race and staff.

Alexis West was nominated for hire during the summer program to assist Kellie at the beach and on Field Trips. Dot had interviewed and recommended her for this position.

**Motion to hire Alexis West as program Assistant with a salary of \$8.00 per hour was made by Kristyn Bernier, and seconded by Sherri Brulotte.**

**Motion passed unanimously, with Jen Nyman abstaining.**

Mollie Mac Donald and Shauna Glenie (??) are returning this summer to run the swim program at the lake. To recognize their outstanding commitment and quality of service to this program, commissions agreed to authorize raises.

**Motion to authorize \$1.00 per hour increase for Mollie MacDonald**

**made by Jen Nyman, seconded by Kristyn Bernier.**

**Motion passed unanimously.**

**Motion to authorize \$.50 per hour increase for Shauna Glenie**

**made by Dot Veisel, seconded by Sherri Brulotte.**

**Motion passed unanimously**

Kellie was excused from meeting.

Minutes for April 24, 2014 meeting were reviewed and typos noted. Kristyn stated that names of parents attending Public Input of that meeting had been intentionally omitted. All but one family had come to talk about their arrears balance with the CKC program. Parents were told that specific accounts would not be discussed in public session and they needed to call the financial assistant for an appointment. Parents had all attended the contract meeting and had been explained the terms of the before and after school program but were questioning that there was an additional charge for snow day coverage. The additional fee for snow days had been specifically explained, as that required an additional 6.5 hours onto the daycare day. Parents had also been reminded that their fees were due on Monday of the week so that the statement should show a zero balance. One parent had a situation regarding communication with a spouse, and that spouse was not paying accordingly on that spouse's weeks. All were told to make an appointment to discuss the billing with the financial clerk. In attendance were parents who had also been allowed payment plans due to work or financial situations. The commission had refrained from publishing names to protect the personal and financial privacy of families but now, at Selectman David Bickford's insistence, those names of Lee and Samantha Newman, Michael Bedard, Laura Hobbs, Sabrina Meyerricks, and Angela Chapman will be added to the minutes.

**Motion to approve Minutes of April 24, 2014 as amended**

**made by Jen Nyman, seconded by Sherri Brulotte.**

**Motion passed unanimously.**

**Motion to approve Non-public Minutes of April 24, 2014**

**made by Kristyn Bernier, seconded by Dot Veisel.**

**Motion passed unanimously.**

Doug Perkins was present and declared that he was interested in the open Commissioner seat. He has been an active volunteer for the recreation department for years, coaching several sports a year and recently helping out down at the ball fields. His family has been very involved in recreation, Scouting and the community. All three of his children have been very active in recreation and athletics in town.

**Motion to nominate Doug Perkins to BOS for an open seat as a Parks and Recreation Commissioner made by Kristyn Bernier, seconded by Sherri Brulotte.**

**Motion passed unanimously.**

Doug Perkins will be recommended for appointment to the Parks and Recreation Commission at the June 2, meeting of the Board of Selectmen.

At 9:05 Kristyn Bernier made a motion to enter into non-public session per RSA 91-A: 3(a). Motion seconded by Jen Nyman. Roll taken, all aye.

See non-public minutes

The Commission came out of non public session at 9:50.

**A motion to not renew the contract of the CKC Director was made by Kristyn Bernier, seconded by Jen Nyman.**

**Motion passed unanimously.**

The Financial Agreement for the 2014-2015 for the Before and After School Program was reviewed.

**A motion to approve the Financial Agreement for the Before and After School Program for 2014-2015 as written made by Jen Nyman, seconded by Kristyn Bernier.**

**Motion passed unanimously.**

Next meeting is June 16, at the New Durham Library at 7:00PM

Meeting adjourned at 10:10pm

Respectfully submitted,